

Inventory Management Program

I. PURPOSE STATEMENT

Lindenmeyr Book Publishing Papers has developed this Inventory Management Program in response to the changing needs of our customers. Essentially, the concept is to outsource the administrative tasks of purchasing paper, assigning allocations and monitoring inventory. This is a comprehensive paper management system that enables customers to optimize the productivity of their human resources.

II. HISTORY

This program was developed and successfully implemented in 1986. We have performed outstandingly for nearly 20 years. In 1997, a variation on the 1986 version was initiated. In 2003, we re-designed the dos-based system and replaced it with more efficient Windows-based program. We would be delighted to provide references upon request.

III. TARGET CUSTOMER

The concept of outsourcing the paper department duties will appeal to customers who seek innovative ways to effect paper department cost reductions. It affords an opportunity to gain optimal utilization of personnel. In addition it allows customers to capitalize on developing strategic alliances within the paper industry.

IV. INTERCONNECTIVITY

This program is a dynamic concept that allows the customer to off-load clerical activities to Lindenmeyr Book Publishing. It is possible to explore compatibility of the customer's ERP system with this program for uploading or downloading information. In addition, there are screens and reports with search capabilities that allow the customer to view information on-line or in printed form.

V. ADVANTAGES

- A. Outsource paper department administrative functions
- B. Mill just-in-time inventory back-up programs
- C. Standardization of items
- D. Improved asset management
- E. High profile for publisher with the mills

VI. SUMMARY

This is a revolutionary manner to approach paper purchasing and inventory management. It affords customers a unique reduction in operating costs - both in terms of personnel and raw material inventory levels. It allows the company to limit the time spent on administrative paper details and re-direct those efforts to more creative endeavors.